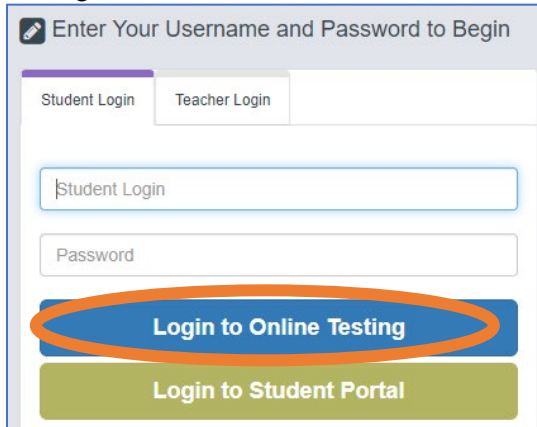


1. Students will log into through Canvas. Find the green Performance Matters icon on your class Canvas page.
2. Log in with your districtID@apps.everettsd.org and password. Then click Login to Online testing.



Enter Your Username and Password to Begin

Student Login Teacher Login

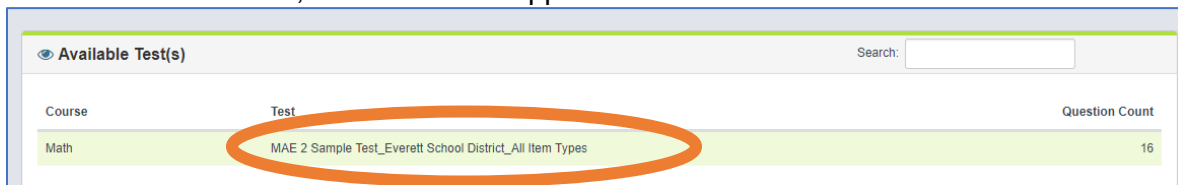
Student Login

Password

Login to Online Testing

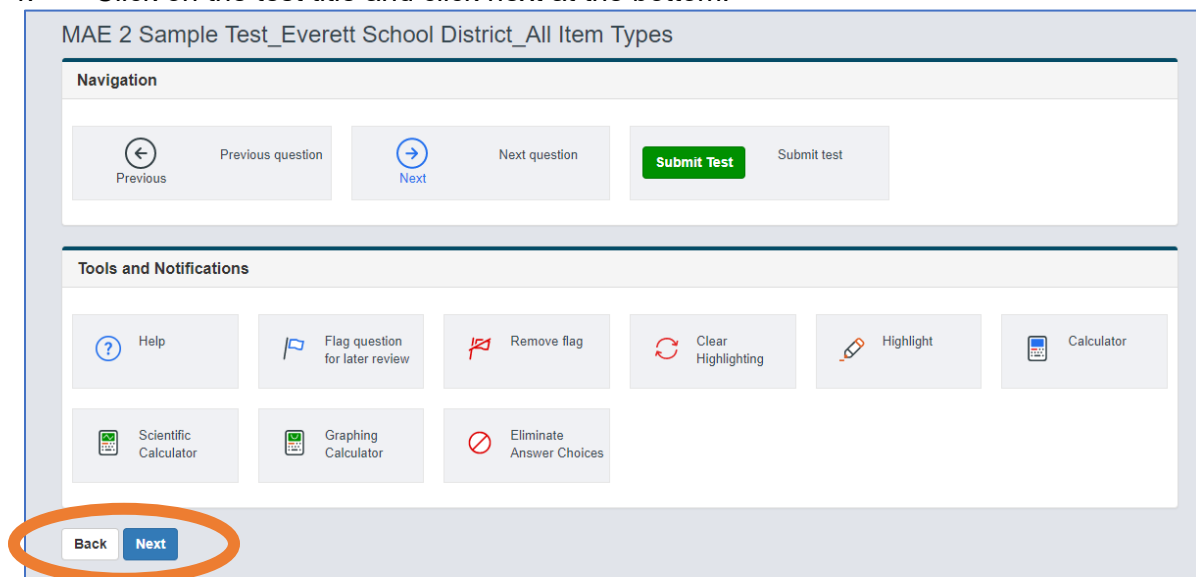
Login to Student Portal

3. In the search bar, the test should appear in available tests.



Course	Test	Question Count
Math	MAE 2 Sample Test_Everett School District_All Item Types	16

4. Click on the test title and click next at the bottom.



MAE 2 Sample Test_Everett School District_All Item Types

Navigation

Previous question Next question **Submit Test** Submit test

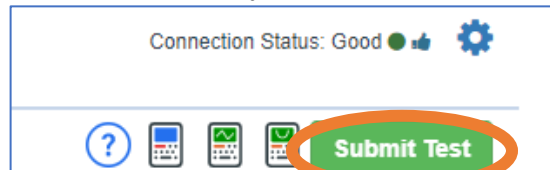
Tools and Notifications

Help Flag question for later review Remove flag Clear Highlighting Highlight Calculator

Scientific Calculator Graphing Calculator Eliminate Answer Choices

Back Next

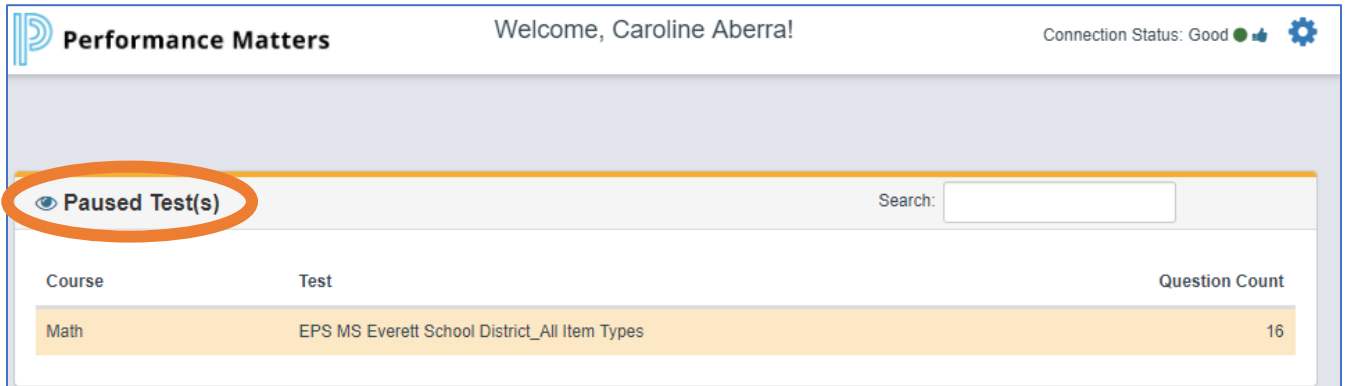
5. After each question, click the next arrow at the bottom. When you're all done, click the Submit test button at the top.



Connection Status: Good

Submit Test

6. If you student needs to log out and complete the test the following day, they can. Performance Matters autosaves every few seconds so progress isn't lost. When a student logs into the test center, the test left unfinished will be in the Paused test section.



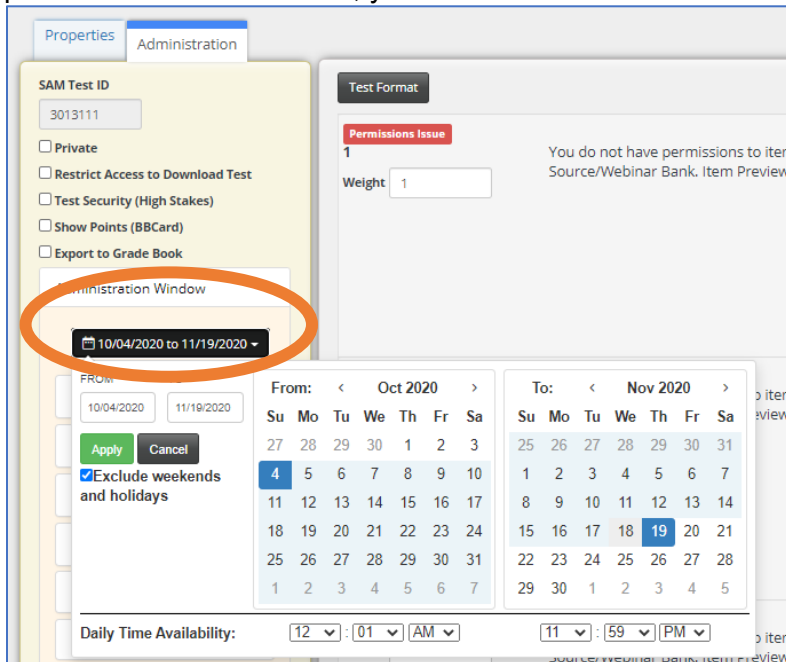
Performance Matters Welcome, Caroline Aberra! Connection Status: Good

Paused Test(s) Search:

Course	Test	Question Count
Math	EPS MS Everett School District_All Item Types	16

Note – if the student's test is locked, you will need to use OLA student admin to unlock the test before they can continue.

7. If your student cannot find the test the next day, this may be because the test administration window has closed. In that case, you can edit the test to adjust the window. If you do not have permissions to edit the test, you will need to contact the test creator.



Properties Administration

SAM Test ID
3013111

☐ Private
☐ Restrict Access to Download Test
☐ Test Security (High Stakes)
☐ Show Points (BBCard)
☐ Export to Grade Book

Administration Window
 10/04/2020 to 11/19/2020

Test Format
Permissions Issue
 1 You do not have permissions to item Source/Webinar Bank. Item Preview

Weight
1

FROM
10/04/2020 11/19/2020

Apply **Cancel**

☒ Exclude weekends and holidays

From: Oct 2020 **To:** Nov 2020

Daily Time Availability: 12 : 01 AM 11 : 59 PM